

Harlow Council Forward Plan
Published on 18 September 2014

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000; or
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I002 256	Implementing Licensing for Houses in Multiple Occupation	Cabinet	16 Oct 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Mark Wilkinson) Michael Pitt
I002 655	Drug Testing Policy for Private Hire Drivers	Cabinet	16 Oct 2014	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Mark Wilkinson) Michael Pitt
I003 039	Review of Discretionary Services Third Year	Cabinet	16 Oct 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Maureen Pearman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I003 094	Award of Contract - Asbestos Removal	Cabinet	16 Oct 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan), Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer, Andrew Murray
I002 195	ICT Strategy and Information Security Policy	Cabinet	16 Oct 2014	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I001 160	Procurement/Commissioning Framework	Cabinet	13 Nov 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Governance (Councillor Jean Clark) Brian Keane

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I002 646	Debt write offs	Cabinet	13 Nov 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I003 038	The Leah Manning Centre	Cabinet	13 Nov 2014 Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Maureen Pearman
I002 650	Local Council Tax Support Scheme 2015/16	Cabinet	11 Dec 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I002 661	Joint Finance and Performance Report, Quarter 2 2014/15	Cabinet	11 Dec 2014	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I002 664	Housing Revenue Account, Quarter 2 Finance Report 2014/15	Cabinet	11 Dec 2014	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I002 667	Capital Programme Quarter 2 Finance Report 2014/15	Cabinet	11 Dec 2014	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I002 634	Contract Award - Insurance contracts	Cabinet	11 Dec 2014	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I003 040	Contract Award - Lift Maintenance	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 089	Contract Awards- Housing External Works	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Andrew Murray
I002 647	Debt write offs	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I001 087	Contract Awards - Small, Medium Enterprises (SME) Housing	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Andrew Murray
I002 669	General Fund Budget 2015/16	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I002 670	Corporate Plan 2015/16	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Jon Clempner) Malcolm Morley
I002 673	Medium Term Financial Strategy 2015/16	Cabinet	29 Jan 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I002 648	Debt write offs	Cabinet	26 Mar 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I002 662	Joint Finance and Performance Report, Quarter 3 2014/15	Cabinet	26 Mar 2015	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I002 665	Housing Revenue Account, Quarter 3 Finance Report 2014/15	Cabinet	26 Mar 2015	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Simon Freeman
I002 668	Capital Programme Quarter 3 Finance Report 2014/15	Cabinet	26 Mar 2015	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I001 156	Outcome of Harlow Strategic Partnership for Educational Attainment on School Readiness, School Improvement and Post-16 Opportunities	Cabinet	To be confirmed Update expected late 2015 to report on implementation of measures agreed March 2013	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Christine Selby

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 909	Review of the Essex Inter-Authority Waste and Recycling Agreement	Cabinet	To be confirmed Subject to pan-Essex negotiations	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Mark Wilkinson) Michael Pitt
I001 158	Latton Farm Development	Cabinet	To be confirmed Subject to completion of negotiations with the HCA Mark Hall	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 163	Asset Management Strategy	Cabinet	To be confirmed There has been a delay due to the work being undertaken to review the asset management plan in line with Local Plan.	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I001 164	West Essex Local Investment Plan progress on implementation	Cabinet	To be confirmed Subject to review and decision by the West Essex Alliance	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 170	Local Development Plan Emerging Strategy	Cabinet	To be confirmed Subject to prior review by the Local Development Plan Panel	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer